**LANSING CENTRAL AA**
**EXECUTIVE BOARD COMMITTEE MINUTES**
**March 16, 2026**

**The meeting was opened at 5:29 pm with the Serenity Prayer and Unity Statement.**

**Additions to the Agenda:** 7th Tradition related to Estate Planning was added to the agenda under new business.

**Approval of February 16, 2026, and March 2, 2026, Minutes –** 1st Motion Wally J., 2nd Delores M.. All in Favor – YES.

**Standing Committee Reports**

**Treasurer and Alternate Treasurer** – Nate S. and Tony B. Present – It was noted that group contributions are low. 1st Motion Wally J., 2nd Delores M.. to have the Fundraising Committee take responsibility for Group Contributions, and to come back to the next Executive Board meeting, with ideas. All in Favor – YES.

Belinda agreed to reach out to the Treatment and Correction Committee's to remind them that she needs to know the amount of money that they are collecting and spending that is not being turned over to the office, so she can record it in QuickBooks.

Tony B. mentioned he has a list of adjustments that will need to be made to the budget when we do our first quarterly review.

The executive board agreed that the reports that come directly out of QuickBooks are fine, and there is no need to put them in Excel.

**Answering Service –** Dolores P. – Present. Keep announcing at meetings that we need phone volunteers. Volunteers only need to have 6 months of sobriety to work with someone that has a minimum of a year of sobriety. The committee is trying to return to having two volunteers per shift. She is working with the office to come up with 12-step protocol.

**Activities –** Monica Z. – Present. It was noted that the fall retreat was postponed to next year.

Upcoming events are:
**Celebration of Sobriety**
May 16, 6-8 pm (a new flyer was provided)
Hannah Community Center, East Lansing, MI

It was noted that people with mobility challenges will be allowed to go through the food line first.

**LCAA Picnic**
August 23
Patriarche Park, East Lansing, MI

**Open House**
Date to be determined
Lansing AA Central Office, Lansing

**Fundraising –** Co-chairs Lisa R. and Delores M. – Present. The committee requested that people continue to talk up the Heritage Contribution campaign, and the Faithful Fiver Campaign. They will try to get the flyers on the bulletin boards at the alano clubs.

The committee is working on developing reference bookmarks for Big Book topics to sell. The proceeds would go to non-literature sales. The bookmarks should be ready in time for Celebration of Sobriety.

**Office Manager-**Belinda T.-Present. Belinda T. provided a written report. She is working on the following:

1. Possible Office Spring Cleaning – she will ask for volunteers
2. Heritage Contribution Marketing Campaign
3. Volunteer Workshops
4. Putting together an AA booth for the "Unite to Face Addiction" event
5. Replace lightbulbs in the office with LED bulbs (free from the Lansing Board of Water and Light)
6. Looking into purchasing acrylic stands for newsletter that have a contribution box to put the suggested contribution on. (to put at the clubs)

**Executive Secretary-**Denise M.-Present. No report.

**Chair Elect-**Wally J.-Present. No report.

**Member-at-Large-**Justin W.-Present. Bylaws have been updated. Belinda will put the revised version up on the website.

**Chairperson-**Doug G..-Will continue to work on streamlining things.

**Old Business-**A) Update of Prudent Reserve. Tony B. provided information on Prudent Reserve investment options. 1st Motion Delores M., 2nd Monica Z. to deposit $15,000.00

of the Prudent Reserve into a 6-month CD, and $5,000.00 into an IMMA account at the MSU Federal Credit Union. All in Favor – YES.

**New Business-**A) The 7th Tradition and Estate Planning. 1st Motion Lisa R., 2nd Monica Z.. to set $12,500.00 as the maximum allowed from AA members as bequeaths in their will. All in Favor – YES.

**1st – Doug G. Motion to close at 7:13 pm. 2nd – Lisa R. All in Favor – YES. Close with Responsibility Statement.**

**Next Meeting Dates: April 20, 2026, at 5:30 pm.**